



**FILING OF ANNUAL RETURNS**

**AF1007**

**Note:** (1) The filing of annual returns is due by the 30<sup>th</sup> of June and no later than 31 July each year. Any late filing of information may be subject to fines not exceeding \$5,000.00 and or revocation.  
(2) All information provided to the Business Trade & Investment Board shall be treated as confidential pursuant to the provisions of the Development Investment Act 1995-96.  
(3) Incomplete forms will not be accepted.

**Section A Details of the foreign investor**

1. Date:.....
2. Name of primary foreign investor:.....
3. Name of approved business enterprise:.....
4. Incorporation No:.....
5. Foreign enterprise registration No:.....
6. Address of Registered Office: PO Box.....
7. Physical location of business:.....
8. Phone:..... Fax:.....  
Email:..... Mobile: .....
9. Name of contact person.....  
Address.....Phone/Fax.....  
Email.....Mobile.....

**Section B Business Activities**

1. Approved activity: *eg, Restaurant Indian cuisine, Tourism accommodation superior villas*  
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2. Total investment of foreign enterprise realised to date (including setup cost if applicable):  
NZ (\$).....
3. Total value of fixed assets of foreign enterprise: NZ (\$).....  
*(\*Please attach copy of latest financial statement- trading, p&l and balance sheet)*
4. Level of Investment in last 3 years:

| Y(3 years ago) | Y(2 years ago) | Y(last year) |
|----------------|----------------|--------------|
| NZ\$           | NZ\$           | NZ\$         |

5. Total amount of money brought from offshore last year and credited into the foreign enterprise's local bank account: NZ\$.....
6. Total borrowing: *(bank and amount)*.....
7. Total value of imported fixed assets in the last year: NZ\$.....
8. Shareholding Structure:



| Name | Number of Share | Class of Shares | Beneficial Owner of Shares |
|------|-----------------|-----------------|----------------------------|
|      |                 |                 |                            |
|      |                 |                 |                            |
|      |                 |                 |                            |

9. Foreign Worker Employment Details:

| Full Name | Start Date | Position | Gender | Permit No |
|-----------|------------|----------|--------|-----------|
| 1         |            |          |        |           |
| 2         |            |          |        |           |
| 3         |            |          |        |           |
| 4         |            |          |        |           |

10. Local Worker Employment Details:

| Full Name | Start Date | Position | Gender |
|-----------|------------|----------|--------|
| 1         |            |          |        |
| 2         |            |          |        |
| 3         |            |          |        |
| 4         |            |          |        |

**Section C: Constraints encountered in carrying on business**

- Please indicate any constraints encountered by the business in dealing with any of the following government agencies (tick where applicable)
  - Department of Immigration (work permit)
  - Office of the Registrar of Companies(registration of company)
  - Ministry of finance and revenue management(vat returns)
  - National Environment Services(approvals)
  - Other (list).....

General comments

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Business Trade Investment Board

Cook Islands

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Cook Islands  
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Email: info@btib.gov.ck

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**Declaration** –I declare that the information provided is to the best of my knowledge true and correct. I also know that it is an offence to provide false or misleading information.

Name (please print).....  
Position.....  
Signature.....